RANDALL COUNTY PURCHASING

Laurie Jones, Purchasing Agent

VENDOR APPLICATION

(PLEASE TYPE OR PRINT CLEARLY)

☐ INITIAL APPLICATION ☐ REVISION ☐ ALL INFORMATION UNCHANGED

COMPANY NAME AND ADDRESS TO WHICH BIDS ARE TO BE MAILED:

INDIVIDUAL OR COMPANY NAME:					
DBA **(IF INDIVIDUAL)**:					
ADDRESS:					
CITY:		STATE:		ZIP CODE:	
AUTHORIZED PERSON: **TO SIGN CONTRACTS/ BIDS/OFFERS**		TITLE:			
EMAIL ADDRESS FOR SALES/ORDER PLACEMENT:					
ARE YOU AN APPROVED VENDOR IN THE STATE OF TEXAS?					
WHAT IS YOUR VENDOR NUMBER OR CONTRACT NUMBER?					
FIN# OR SS#:					

REMIT TO ADDRESS: **(ADDRESS WHERE YOU WANT TO RECEIVE PAYMENT WHEN AWARDED A PURCHASE ORDER/CONTRACT, IF DIFFERENT FROM ABOVE.)**

COMPANY NAME:					
ADDRESS:					
CITY:		STATE:		ZIP CODE:	
ACCOUNT PAYABLES CONTACT:		PAYMENT TERMS:			
EMAIL ADDRESS:					

TELEPHONE NUMBER:	TOLL-FREE NUMBER	FAX NUMBER:

IDENTIFY EQUIPMENT, PRODUCTS, MATERIALS, AND/OR SERVICES ON WHICH YOU DESIRE TO BID.

APPLICATION MUST BE FILLED OUT COMPLETELY

I here by certify that the information supplied herein is true and correct.

Name Title Date

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